**KULT Management Staff applications are now being accepted for 2021. Positions run for the calendar year.**

**Available positions** include:

General Manager

Marketing Director

Web Director

Music Director

News/Sports Director

**Eligibility**:

1.     All students, regardless of major, may apply
2.     Cumulative GPA of 2.5 required

3.     Experience preferred, but not required

Interviews for candidates and selection of management staff will be conducted by the Board of Control for Student Broadcasting.

Questions concerning the application or interview process should be directed to Jaycie Vos, **jaycie.vos@uni.edu.**

Applications are due **Wednesday**, **November 18, 5 p.m.,** and should be **EMAILED** to jaycie.vos@uni.edu. **Only electronic applications will be processed.**

**PLEASE MAKE SURE ALL MATERIALS ARE SUBMITTED AS ATTACHMENTS AND NOT INVITATIONS TO GOOGLE DOCS.**

**KULT Management Position Descriptions**

**The General Manager** (**GM)** is responsible for overseeing station operations and for supervising the management staff. The GM develops and implements the station’s vision and plan for building its listening base and for producing quality programming. The GM coordinates regular meetings with staff and is responsible for making sure the station is on the air and working smoothly. The GM develops the station’s financial budget with the Faculty Advisor and submits requests for funding to NISG. The GM meets with the Faculty Advisor regularly to consult on the station’s functioning. The GM submits a semester-report to the Board of Control at the end of each semester.

**The Marketing Director** is responsible for overseeing the work of the Web Director, organizes events and promotions, and oversees a small sales team.  It is the responsibility of the sales team to make and maintain connections with campus entities and encourage collaboration and promotion of the radio station in these relationships. The Marketing Director coordinates with the Web Director. This position reports to the General Manager.

**The Web Director** is responsible for maintaining KULT’s web presence, including the website and social media. This position requires site creation/development and regular updates. The Web Director will work with the Marketing Director to build KULT’s presence on the web. This position reports to the General Manager.

**The Music Director** manages the station's music library and supervises the music DJs. The Music Director works with the DJs to develop new music programs. The Music Director develops and maintains contacts with the music industry representatives. The Music Director reports to the General Manager.

**The** **News/Sports Director** is responsible for developing multiple news and sports programs and for recruiting and supervising producers of news and sports programs. The News/Sports Director reports to the General Manager.

**Applicant Information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UNI Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Perm. Address: \_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UNI Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor (if any) \_\_\_\_\_\_\_\_\_\_\_\_\_

Year in School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit Hours completed: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit Hours for S2020: \_\_\_\_\_\_

**Application:**

1. Position(s) applied for (please rank in order of preference):

**PLEASE SUBMIT ALL MATERIALS AS ATTACHMENTS**

2. **APPLICATION NARRATIVE**: **Please type the following information ON SEPARATE attached sheets:**

1. Describe your experience related to media that qualifies you for this position.
2. Describe any other experience that qualifies you for this position.
3. Explain your vision for KULT specifically and college radio in general. How should KULT serve the campus and the community?

3. **REFERENCE LETTERS**: Please include **TWO REFERENCE LETTERS** that can speak to your broadcasting experience or personal qualifications for this position. These should include **name, title, and contact information** of the person writing the reference and **their assessment of your credentials**. The letters must be emailed to jaycie.vos@uni.edu

**Application Deadline: Applications and reference letters must be emailed AS ATTACHMENTS by WEDNESDAY, November 18, 5 p.m., to jaycie.vos@uni.edu.**